

Massachusetts: Voucher Fast Facts

1. **What is EEC Financial Assistance for Families?**

EEC Financial Assistance for Families is a government funded voucher system to help families in need of before and after school care for their children. The system takes multiple different criteria into effect to see if your family is qualified for financial assistance.

2. **Which sites accept vouchers?**

Currently all of our sites in Massachusetts accept vouchers.

3. **Where do I go to get a voucher?**

Depending on your city you will contact a different agency. Agency addresses and phone numbers are listed at the end of this document.

- a. Randolph: Quincy Community Action Programs Inc.
- b. Match: Child Care Choices of Boston
- c. Bourne: CACCI: Child Care Network

4. **How do I know if I am eligible to receive a childcare subsidy voucher?**

- a. **Income Requirement:** You need to be within a certain economic bracket to apply and be approved for a voucher. The gross household income must be at or below 50% of the State Median Income, and may not exceed 85% at reassessment.
- b. **Activity Requirement:** As well, if you reach the above qualification then the adults in the household must be participating in one of the following:
 - 1) Working/seeking employment/enrolled in an education or training program for at least 20 hours a week for partial coverage or 30 hours a week for full coverage.
 - 2) Retired (If older than 65)
 - 3) You or your child has a diagnosed and documented disability or special need.
- c. **Wait List:** If you meet the above requirements and apply for the Voucher assistance program you might be added to a waitlist until the next batch of approvals come through, in this case you will be mailed a letter and contacted when you are approved. You must respond within 30 days.

5. **What kind of documentation do I need to enroll in the Child Care Subsidy Program?**

You will need to provide proof for the above cases. Financial and employment/enrollment documentation will be necessary, as well as proof of relation to the child in question.



6. What do I need to do once my child is in the Child Care Subsidy Program?

- a. Give your admission form (voucher) to the Springboard Site Coordinator during program hours.
- b. Enroll your child in the Springboard Program. If your child attends Springboard outside of the start and end dates listed on your voucher, you are responsible for payment in full at the regular rates. Your co-pay is not applicable to dates outside the approved dates on your voucher. For assistance with enrolling please contact Customer Care at 800-341-3177 or support@springboardkids.com.
- c. For questions about your voucher please contact our Voucher Specialist at 800-341-3177, ext. 111, or finance@springboardkids.com.
- d. Make sure your child has no more than 5 absences from Springboard programming per month. Otherwise, the city will determine that you do not actually need child care after school and will terminate your child from the voucher subsidy program.
- e. Tell the person who enrolled you into the Child Care Subsidy Program about any changes in your income, employment status, family unit, or enrollment in a training program or school within 3 days of the change. If there are no changes, you must meet with your intake worker after 1 year in order to renew your child's enrollment into the program. Otherwise your child will be terminated from the Child Care Subsidy Program.
- f. Pay your co-pay weekly. Payments are due every Monday for the current week. You may sign up for weekly or monthly auto-pay. There is a 5% discount on the monthly auto-pay option. Auto-pay requires a debit/credit card or checking account number and bank routing number be saved on your Springboard Parent Portal account. All co-pays are paid directly to Springboard Education in America via the Parent Portal or by calling Customer Care at 800-341-3177 to make payments by phone.

Voucher Agencies

Randolph:

Quincy Community Action Programs Inc.
1509 Hancock Street
Quincy, MA 02169
617-479-8181

Bourne:

CACCI: Child Care Network
372 North St.
Hyannis, MA 02601
508-778-9470

Match:

Child Care Choices of Boston
105 Chauncy St, 2nd Floor
Boston, MA 02111
617-542-5437